



July 6, 2020

2020 Container Trucking Services Licence Application Invitation

The Office of the BC Container Trucking Commissioner (OBCCTC) has opened the application process for the 2020 Container Trucking Services (CTS) licence. Companies are invited to submit their application for a licence between July 6, 2020 and August 4, 2020. The licence application package is available for download on the [OBCCTC website](#).

Applicants must carefully review the licence application package, completely and accurately complete and sign all required forms, and return the documents in hard copy to the OBCCTC no later than **August 4, 2020 at 4pm**. Full details regarding the licensing process are available in the licence application package.

Between 1450 and 1550 Truck Tags will be available for distribution between all successful applicants. Allocation of company and Independent Operator Truck Tags for 2018 CTS licence holders will be determined by assessing an applicant's business case, compliance history and fleet efficiency data. Allocation of company and Independent Operator Truck Tags for applicants who have not previously held a licence will be determined by assessing the applicant's business plan only, and only if additional Truck Tags are available for allocation after licences have been issued to applicants who were 2018 licence holders.

All mandatory requirements for a CTS licence are listed in the attached table.

Please note that a person, by applying for a licence, waives any claim for compensation or damages in the event the Commissioner refuses to issue a licence, unless the Commissioner's conduct is dishonest, malicious or otherwise in bad faith.

If you have any questions regarding the licence application process, please contact us.

Sincerely,

OFFICE OF THE BC CONTAINER TRUCKING COMMISSIONER

Michael Crawford
Commissioner

Sheryl Kozyniak
Deputy Commissioner



Mandatory Requirements for a CTS Licence

1. Eligibility	
Eligible applicants	Applicants who are 2018 licence holders and new applicants are eligible to apply. New applicants' applications will only be considered after applications from 2018 licence holders have been reviewed and if there are remaining Truck Tags.
Fleet requirements	<p>Applicants must have at least five (5) trucks that meet VFPA's minimum standards and requirements. These trucks can be company-owned and/or leased and/or sponsored/joined Independent Operator owned or leased.</p> <p>Joint licences are no longer allowed. Current joint licensees will each be permitted to apply separately for a single licence even if their respective fleet size is fewer than five (5) trucks, provided they satisfy all remaining mandatory licensing requirements.</p> <p>Trucks included as part of the application must meet all VFPA truck requirements; trucks new to TLS must meet the minimum age requirement of 2014, with equipment compliant with all original factory installed emissions standards.</p>
2. Financial	
Security	Applicants must hold valid security in an amount correlating with the number of Truck Tags per Licence.
3. Other	
Company information	Applicants must submit a completed and signed form containing information regarding the company and the company's principal.
Truck Tag request	Applicants must submit a completed form indicating the number and type of Truck Tags requested.
Business Case	Applicants must submit a business case using the templates provided and must also provide other documentation as indicated to justify the number of Truck Tags requested.
Consent to Disclose Application Information	<p>Applicants must provide a consent allowing the OBCCTC to disclose the number of vacant Truck Tags it has under its Licence, in the event a Licence is awarded.</p> <p>The OBCCTC may disclose this information to advise independent operators looking for sponsorship which licensees may have available Truck Tags.</p>



Driver information	Applicants must submit specified driver information for company drivers, Independent Operators and Independent Operator Employees once conditional approval has been granted. Each of these forms must be initialed.
Licence Sponsorship Agreements	Applicants must sponsor all Independent Operators they retain and must submit a completed, signed and witnessed Sponsorship Agreement form for every Independent Operator under the Licence once conditional approval has been granted.
Consent Form and Consent Forms Confirmation	<p>Applicants must have each of their drivers sign a Consent Form once conditional approval has been granted. By signing the Consent Form, the driver consents to the collection, use and disclosure of personal information provided to the Container Trucking Commissioner, the VFPA, and the Province. The drivers' signature must also be witnessed.</p> <p>Applicants must also submit a Licence Consent Forms Confirmation, confirming that the applicant has obtained and will securely store the required Consent Form from each and every driver, once conditional approval has been granted.</p>
Statutory Declaration	<p>Applicants must read and swear or affirm the prescribed statutory declaration before a Commissioner for Taking Oaths in British Columbia.</p> <p>The statutory declaration is required pursuant to section 8(2)(b) of the <i>Container Trucking Regulation</i>. Please read it carefully and ensure that you can truthfully swear or affirm the statutory declaration.</p>
National Safety Code standing	Applicants must submit a copy of sections 1-3 of their most recent National Safety Code Profile Report and clearly identify all vehicles listed in section 3 that are performing container trucking services (on and off dock).
Union affiliation	Applicants are required to provide a copy of any collective agreement applicable (for unionized trucking companies only).