



July 10, 2020

## **2020 Container Trucking Services Licence Application Clarification Bulletin**

The Office of the BC Container Trucking Commissioner (OBCCTC) has received queries from stakeholders regarding the Business Case section of the 2020 Container Trucking Services (CTS) licence application package.

The information requested in the Business Case section of the licence application package is intended for use in assessing an applicant's truck tag request.

The customer information requested in Form B.2.2 will be used to validate the information provided in other sections of the Business Case, to confirm if applicants are requesting truck tags on the basis of existing or new business, and whether or not that business previously existed in the Gateway or is new to the Gateway. All customer information received by the OBCCTC will remain confidential.

The container movement and fleet performance information requested in Form B.2.1 is information that should be in the possession of the applicant. There is no need to contact the Port for scorecard data. The OBCCTC has access to all Vancouver Fraser Port Authority (VFPA) data and does not require applicants to use or submit VFPA data as part of the licence application.

The information requested in the licence application package is mandatory and is essential to ensuring that the 2020 CTS licensing process fulfills the purpose of the OBCCTC's licence reform agenda. In the event an applicant's records are not accessible and/or a manual process is required to collate the information requested in the licence application package, applicants are encouraged to make best estimates to complete the Business Case. The OBCCTC will then use VFPA data and the information supplied in Form B.2.2 to determine the number of truck tags assigned to the applicant.

The application process closes on August 4, 2020 and will not be amended or delayed. Applicants are encouraged to begin completing their applications as soon as possible and ensure that all the requested documents are submitted with the application. The Documents Checklist found on page 10 of the application package will assist applicants in submitting a fully completed application.

If you have any questions regarding the licence application process, please contact us.

Sincerely,

**OFFICE OF THE BC CONTAINER TRUCKING COMMISSIONER**

A handwritten signature in blue ink, appearing to read "Michael Crawford".

Michael Crawford  
Commissioner

A handwritten signature in blue ink, appearing to read "Sheryl Kozyniak".

Sheryl Kozyniak  
Deputy Commissioner