



March 23, 2021

### **2020 CTS Licence Bulletin Series**

The Office of the BC Container Trucking Commissioner (OBCCTC) will be issuing a series of weekly bulletins to highlight notable changes and updates to the 2020 CTS Licence (Licence). These bulletins will serve as a reminder to Licensees of their responsibility to adhere to the conditions of the Licence.

#### **Bulletin #1 - Record Keeping**

Section 6.5 of the 2020 CTS Licence states:

“The Licensee must register with the OBCCTC the Required Information set out in Appendix D to Schedule 1 and must maintain the currency of the Required Information as set out in Appendix D to Schedule 1.”

Licensees must ensure that all Required Information (company drivers, I/Os, IEOs and truck details) is kept current and must report any changes to the OBCCTC within 10 business days of the change.

Fillable forms with information required are available on the OBCCTC website: <http://obcctc.ca/cts-licence/current-licence/>. Please email [registrar@obcctc.ca](mailto:registrar@obcctc.ca) to submit your changes and/or updates.

Licensees are reminded that failure to report changes and provide the OBCCTC with current fleet information is a breach of the licence and may result in an administrative penalty.

Sincerely,

**OFFICE OF THE BC CONTAINER TRUCKING COMMISSIONER**

Michael Crawford  
Commissioner

Sheryl Kozyniak  
Deputy Commissioner